

Guidelines for "Creative Women"
A Pen Women Exhibition at the
Bendheim Gallery of the
Greenwich Arts Council
299 Greenwich Avenue, 2nd Floor
November 15, 2018 through January 3, 2019

Entry to this juried show will be by digital image and accompanying list of entries. These must both be received by the show chairs, Barbara O'Shea (barbara636@mac.com) and Margaret Esmé Simon (esme103@gmail.com) by noon on September 12.

You will be able to submit images for up to four works of art, thus four JPEGs. Selection is at the discretion of Greenwich Arts Council. We have been assured each artist will be able to exhibit at least one work of art. Depending upon the sizes of the pieces, more than one may be accepted.

Two dimensional artwork must not exceed 40" in height or width and 2" in depth.* A minimal frame may be added to this – 2" – 2 ½" wide. Alternately, canvases may have wrapped stretchers. The sizes of three dimensional pieces, whether floor or ceiling mounted, must be approved by Tatiana Mori, the curator and Executive Director of the Greenwich Arts Council. Please contact the show chairs with these sizes so they can get an approval from the Greenwich Arts Council. (We are trying to exhibit as many pieces from each artist as possible without having an overcrowded show. Because of that, if an artist submits large pieces, she may only have one artwork chosen.) We expect that you will be notified about accepted art work by October 15.

For the images, the resolution should be 72 dpi with minimum pixel size in either direction of 1000. The maximum digital file size is 3MB. These will be relatively small. Tatiana will request larger images of the pieces that are accepted. These can then be used for advertising your work and the show.

Each image must be identified with your name, the number of the submission – 1,2,3 or 4, the title, or an abbreviated title and the dimensions (eg: Simon_1_Evelyn_19 H x 16 W)

To show your work at best advantage it should be placed in a very neutral background with no distracting objects or colors in the image. Preferable is a cropped image so only the art work itself is shown.

If you need help creating the digital images and submitting them, Lee Paine has graciously offered to help. Please contact her as soon as possible as there is not a lot of time left before the submission deadline and she is doing us a great favor. If Lee is unable to fit this in, please let Barbara or Margaret know and we will try to find someone else to help with this project.

Along with the digital images you will have to submit a list of the pieces you are asking to be considered. This list should include your name, the number and title of each work coordinating with the JPEG image, the media, the dimensions (h x w x d), the year created, and the price.

You must send a check for \$45.00, made out to the Greenwich Pen Women, to our Treasurer, Fereshteh Priou. The check should have "Bendheim show" written on the memo line. Fereshteh's address is: 61 Hillside Drive, Greenwich, CT 06830. She must receive the check before, or by the time you send in your submission. (The Greenwich Arts Council needs to receive a check for \$1000 by August 17, 2018, so the Board is sending in that check and we need to reimburse the organization.) If your check is not received by Fereshteh by the submission deadline date you may not be able to exhibit.

The Greenwich Arts Council contract specifies that they will insure each work for \$500. The Greenwich Pen Women are not able to insure the works for more than that, therefore each artist will need to sign an indemnification of liability protecting the Greenwich Branch of the National League of Pen Women from any liability when their selected work is received. No work will be shown without this.

The following Greenwich Arts Council rules must be followed:

All work must be an original creation not impinging on any personal or property rights of any third parties.

The works delivered must be consistent with the images submitted when applying.

All work must be for sale. The GAC will receive 30% for the proceeds from any sales.

The work must have been created within the last 5 years.

No explicit nudes will be accepted.

The work must not have been shown previously in the Bendheim Gallery or the adjacent Greenwich Arts Society Gallery.

The work must remain for the duration of the show. If you are unavailable for delivery or pick up, you must make arrangements with someone. Failure to comply may ban future Pen Women exhibitions in the gallery.

NO EXCEPTIONS.

Kathy Di Giovanna will be doing the graphics for our show and also will be putting together a brochure. For each artist, this will include an image of a work that is in the show and an artist's statement. This is a yeoman's job on Kathy's part and, to facilitate it, please send Barbara and Margaret your statement by November 1.

Accepted work will need to be delivered to the gallery on November 10th or 11th between 1 – 3 PM.

The show will open to the public on Thursday, November 15th.

The opening reception will be on Sunday, November 18th from 2 – 4 PM.

The last day of the show will be Thursday, January 3, 2019.

Pick up of artwork will be Friday, January 4th from 4 – 7 PM or Saturday, January 5th from 10 AM - noon

If you have any questions, please contact:

Barbara O'Shea - (203) 253-7150 or

Margaret Esmé Simon - (203) 869-4321

Our email addresses are: barbara626@mac.com and esme103@gmail.com

Do not contract the Greenwich Arts Council directly.

*We have a question in to the GAC to see if a minimum width frame of 2 – 2 ½" will be acceptable for a 40" dimension. If "yes" we will send an email to that effect.